

# Pincher Creek and District



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## FCSS Board Meeting, April 15, 2019 - Council Chambers Agenda

- 1.) **Call to order: 6:30 PM**  
Confirmation of Quorum
- 2.) **Approval of Agenda**
- 3.) **Approval of Minutes March 18, 2019**
- 4.) **Presentation: Canyon Cubs Preschool (to be confirmed)**
- 5.) **Financial:**
  - a) Grant fund unallocated
  - b) 2018 Audit
- 6.) **Correspondence**
  - a) Pincher Creek Family Centre – material request
- 7.) **New and on-going Business**
  - a.) Social Needs Assessment – Quotations
  - b.) Presentations to Councils re: Summary Powerpoint and Admin Agreement
  - c.) Recruitment for new Board Member (application))
  - d.) Youth Forum
  - e.) Food Bank
- 8.) **Project Coordination**
  - a.) Housing
  - b.) Habitat
  - c.) Early Learning Centre planning/land and concept development
  - d.) Transportation – Regional Visioning Workshop March 22 report
  - e.) Strategic Planning Review
- 9.) **Date for Next Board Meeting – May 21, 2019 (long weekend)**
- 10.) **Adjournment**

## Pincher Creek and District



Family and Community  
Support Services

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### **FCSS Board Meeting, April 15, 2019 - Council Chambers** **Minutes – Signature Copy**

**Board Members present: Kathy Verhagen, Don Anderberg, Bonnie Scott, Mary Kittlaus, Bev Everts**

**Absent with regret: Kellie Leblanc**

**Staff Present: David Green**

**1.) Call to order: Kathy Verhagen called the meeting to order at 6:30 PM**

Confirmation of Quorum: A quorum was present.

**2.) Approval of Agenda**

**Motion 12 / 207 Kittlaus**

**That the Agenda be approved as amended (with the addition of 7 f.) Emergency Social Services).**

**Carried**

**3.) Approval of Minutes March 18, 2019**

**Motion 12 / 208 Everts**

**That the Minutes of the March 18, 2019 meeting be approved as circulated.**

**Carried**

**4.) Presentation: None available**

**5.) Financial:**

a) Grant fund unallocated. This item will remain on the agenda pending resolution of the Social Needs Assessment quotations. (Amount in the fund is \$27,325.00)

b) 2018 Audit: Completed and awaiting the Review Engagement letter

**6.) Correspondence**

- a.) Pincher Creek Family Centre – material request: This item will remain on the agenda until resolution of the Social Needs Assessment matter.

**7.) New and on-going Business**

- a.) Social Needs Assessment – Quotations: pending resolution of the problem with the Alberta Purchasing Connection.
- b.) Presentations to Councils re: Summary Powerpoint and Admin Agreement:  
Presentations are booked as follows: Town Council May 13; M.D. Council May 14 and Village of Cowley Council to be determined.
- c.) Recruitment for new Board Member (application): The Board has received one application to fill the vacant position on the Board.

**Motion 12 / 209 Everts**

**That the Board approve the application from Stephanie Smith.**

**Carried**

- d.) Youth Forum: Informal reports indicate that the Youth Forum was a success. The Board will expect to receive a report from event organizers.
- e.) Food Bank: The Board accepted an apology from Councillor O'Rourke for the information she presented at the March Board Meeting. Council has replaced Councillor O'Rourke with Mayor Don Anderberg on the FCSS Board.
- f.) Emergency Social Services: The Board reviewed the status of FCSS as it relates to the role of Emergency Social Services in the Community. David will continue to work with the local Emergency Management team to ensure training is kept current and inventories of emergency supplies are up to date and operational.

**8.) Project Coordination**

- a.) Housing: The Pincher Creek Regional Housing Committee is awaiting further planning information from the Alberta Rural Development Network regarding the development of a 5/6 plex adjacent to the old RCMP building. There has been no response to the Capital Plan submission for the 20 unit modular home park. This submission was sent to the province in October 2018 and then sent forward (with recommendations) to the federal government for final consideration.
- b.) Habitat – Don provided an overview of the Habitat project, emphasizing the success of the Elks Community Services fund-raising team (composed of eight local service clubs). A second family has now been recruited for the purchase of the second half of the duplex project. Construction will start this spring with ground breaking to take place either in late May or early June.



- c.) Pincher Creek Community Early Learning Centre: The Board received an update/overview of this project. New concept drawings and cost estimates have been received. Preliminary environmental and geotechnical site assessments will begin on May 3. The PCCELC Board meets on April 18.
- d.) Transportation – Regional Visioning Workshop March 22 report: The visioning workshop, facilitated by David, was attended by representatives from Crowsnest Pass; Town and M.D. of Pincher Creek, Fort Macleod, and Claresholm. The Board reviewed the notes from that meeting. The group will reconvene on June 14<sup>th</sup>.
- Town Bus: Continues to operate as a “free-ride” system until May 9<sup>th</sup>. Ridership has increased over the past month.
- e.) Strategic Planning Review: The Board received a copy of the notes recorded during Council’s Strategic Planning review. This review, facilitated by David, was essentially a “report card” where Council measured its progress against the goals established in the original Strategic Plan (January 2018)

**9.) Date for Next Board Meeting – May 21, 2019 (long weekend)**

- 10.) Adjournment: there being no further business, Bonnie Scott declared the meeting adjourned at 8:05 PM**

Read and approved this 21<sup>st</sup> day of May, 2019

  
Coordinator

  
Director